

**Chief Officer Confirmation of Report Submission
Cabinet Member Confirmation of Briefing**

Report for: Mayor
 Mayor and Cabinet
 Mayor and Cabinet (Contracts)
 Executive Director
 Information Part 1 Part 2 Key Decision

Date of Meeting: 7th March 2012

Title of Report: Private Sector Housing Assistance Policy

Originator of Report: Genevieve Macklin Ext. 46057

At the time of submission for the Agenda, I confirm that the report has:

| Category | Yes | No |
|--|-----|----|
| Financial Comments from Exec Director for Resources | X | |
| Legal Comments from the Head of Law | X | |
| Crime & Disorder Implications | X | |
| Environmental Implications | X | |
| Equality Implications/Impact Assessment (as appropriate) | X | |
| Confirmed Adherence to Budget & Policy Framework | X | |
| Risk Assessment Comments (as appropriate) | | |
| Reason for Urgency (as appropriate) | | |

Signed: Susan Wise Executive Member

Date: 23rd February 2012

Signed: [Signature] Director/Head of Service

Date: 27/2/2012

Control Record by Committee Support

| Action | Date |
|---|------|
| Listed on Schedule of Business/Forward Plan (if appropriate) | |
| Draft Report Cleared at Agenda Planning Meeting (not delegated decisions) | |
| Submitted Report from CO Received by Committee Support | |
| Scheduled Date for Call-in (if appropriate) | |
| To be Referred to Full Council | |